



APPLICATION FOR EMPLOYMENT

All questions must be completed
Wallsend Diggers is an equal employment opportunity employer

Position applied for: _____ Full-time ___ Part-time ___ Casual ___

PERSONAL DETAILS:

| | |
|----------------------|-----------------------|
| Surname: | Other Names: |
| Address: | |
| Postcode: | Date of Birth: |
| Phone: (Home) | Mobile No. |

EMPLOYMENT HISTORY: (List last three (3) employers – ‘present employer first’)

| Business Name & location | Position held | Dates to/from | Reason for leaving |
|--------------------------|---------------|---------------|--------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

REFEREES NAMES AND CONTACT DETAILS:

| Referee Name | Relationship to you (work/personal) | Contact details |
|--------------|-------------------------------------|-----------------|
| | | |
| | | |
| | | |

EDUCATION AND TRAINING:

| Type of Education | Qualification | Date Completed | Name of Institution |
|-------------------------|---------------|----------------|---------------------|
| Secondary | | | |
| Tertiary | | | |
| Other courses completed | | | |

RSA: ___ Yes ___ No

RCG: ___ Yes ___ No

HOSPITALITY SKILLS: (Please tick if experienced in any of the following skills in the hospitality industry)

| | | | | |
|------------------------|------------------------------|--------------------------|--------------------|-----------------------|
| Supervisor: ___ | Gaming Attendant: ___ | Change Desk: ___ | Bar: ___ | Reception: ___ |
| Functions: ___ | Tab/Keno: ___ | Food/Barista: ___ | Cellar: ___ | Cleaner: ___ |

Please state any comments on the next page.

COMMENTS: _____

AVAILABILITY:

| | Mon | Tues | Wed | Thur | Fri | Sat | Sun |
|-------|-----|------|-----|------|-----|-----|-----|
| Day | | | | | | | |
| Night | | | | | | | |

Please state any limitations on your availability. _____

GENERAL:

Do you have a close personal relationship with any person at the Club? Yes ___ No ___

If yes, name of person: _____

Are you legally entitled to work in Australia? Yes ___ No ___

What identification can you produce? Passport ___ Birth Certificate ___ Other _____

Are you aware of any physical or mental condition likely to affect the full performance of your duties in employment? Yes ___ No ___

If yes, please give full details: _____

Have you ever made any workers compensation claims? Yes ___ No ___

If yes, please give full details: _____

Please note:

- (a) A six (6) month probationary period is applicable to all new employees and during this probationary period the employee's performance will be reviewed to determine suitability for the position.

We reserve the right to install and operate overt surveillance equipment in the interests of safety, security and protection of employees and assets.

DECLARATION:

I understand that this form is only an application for employment. I authorise the Club to obtain information from any person concerning my suitability for employment with the Club and I hereby release any such person from all liability for any damage, claims, costs, expenses which may arise from the provision of such information. I further declare that the statements made by me in this application are true, complete and correct. I understand that a false or misleading answer to any question in this application will be regarded as misconduct, as detailed in the Wallsend Diggers Club Staff Handbook, and will be grounds for termination of my employment.

Date: _____ Signature: _____

OFFICE USE ONLY

Identification sighted: Yes ___ Comments:

Comments-_____